

## ADMISSION AUDITS ICR COACH REGISTER - RECERTIFICATION

Document: ICR.AD.051.INT RECERTIFICATION AUDIT 5 YEARS PERIODICALLY FULL LEVEL V1-PILOT

## **GENERAL PROVISIONS**

The following applies to document ICR.AD.051.INT (Recertification audit 5 years periodically full level):

- **1.** Document GNG.RD.003.INT General clauses for all documents
- 2. Document GNG.PD.001.INT Rules for audits
- 3. Document ICR.AD.001.INT Admission audit document requirements (\*)

The aforementioned documents are published on our websites and are hereby designated as a repeat and insert.

# <mark>(\*)</mark>

#### **!!** Consult this document **!!**

In this document: the complete description and all qualification requirements (allowed evidence) with regard to the documents to be supplied by you.

#### **DOCUMENT TYPE**

- Yes = required document
- N.A. = not applicable
- Optional = optional document
- Notification = You will receive a notification with regards to required documents

#### **DOCUMENT FORWARDING**

- Documents can <u>not</u> be uploaded.
- Documents can <u>only</u> be forwarded via email <u>info@icr-coachregister.com</u> or WeTransfer.

#### EXTENSION OF YOUR CERTIFICATION | ADD A SCOPE

Documents delivered for another main/subscope do not have to be submitted again. You only submit documents that have not been submitted before.

#### UPGRADING FROM ASSOCIATE TO FULL LEVEL

Documents delivered for an associate-level do not have to be submitted again. You only submit documents that have not been submitted before.

#### AN INCOMPLETE ADMISSION FILE EQUALS NO REGISTRATION/CERTIFICATION

The registration/certification is granted as soon as the admission file is complete.

### COMPULSORY: PERSONAL PROFILE

A personal profile is compulsory.

#### **OPTIONAL: COMPANY PROFILE**

A company profile is optional and associated with basic company registration and company certification.



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	Levels of Certification ►	Full
	DESCRIPTION V	
Part	Certification Scheme	
Scheme	ICR international coachpractitioner®	
Norm	GNG-ICR-ISO	
Main scope	Applicable for all main scopes	
Subscope	Not applicable	
Subtype	Not applicable	
	PERSONAL PROFILE (INDIVIDUAL ADMISSION FILE)	
Document	Identification	
PF.002	Registration form subscopes, subtypes, specialisms	Optional
Document	Liabilities	
PF.040	Public Indemnity Insurance	Yes
Document	Process/Procedures	
PF.050	Evidence correct implementation documents ICR.PD.002 (code of	Yes
	conduct) and ICR.PD.003 (process- & procedure requirements)	
PF.052	CPD evidence: minimum CPD points	Yes
PF.053	CPD evidence: minimum number of CPD client assignments	Yes
PF.054	Only hypnosis-coaches: peer-review audit	Yes
Other	Further documents at the discretion of ICR Coach Register	Notification
	COMPANY PROFILE (COMPANY ADMISSION FILE)	
Document	Company/Organisations	
CF.001	Online Notification Form	Optional
CF.002	Proof of official Company registration	Optional
CF.050	Proces/Procedure audit(s) (=company certification)	Optional

Experience can also be measured against the number of hours and/or turnover. See document ICR.AD.001.INT (Admission audit document requirements) for the replacing criteria for hours or turnover. Combined evidence allowed.